

AGENDA



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Date: 15 January 2016

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A MEETING OF THE

Joint Audit and Governance Committee

WILL BE HELD ON MONDAY 25 JANUARY 2016 AT 6.30 PM

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,
OX14 4SB

Members of the Committee:

Charles Bailey

Kevin Bulmer (Co-Chair)

Dudley Hoddinott

Simon Howell (Co-Chair)

Chris Palmer

Henry Spencer

Alan Thompson

John Walsh

Substitutes

Paul Harrison

David Nimmo-Smith

Richard Pullen

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1 Apologies

2 Declarations of disposable pecuniary interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

3 Minutes (Pages 4 - 9)

To adopt and sign as a correct record the minutes of the meeting held on 28 September 2015 (attached).

4 Review of complaints received during 2014/15 (Pages 10 - 38)

To consider the report of the chief executive (attached).

5 Review of our response to the Crowmarsh fire 15 January 2015 (Pages 39 - 71)

To consider the report of the assurance manager (attached)

6 Internal audit activity report – third quarter 2015/16 (Pages 72 - 112)

To consider the report of the assurance manager (attached).

7 Procurement of IT Equipment (Pages 113 - 116)

To consider the report of the head of HR, IT and technical services (attached)

8 Internal audit management report - third quarter 2015/16 (Pages 117 - 125)

To consider the report of the assurance manager (attached)

9 External auditor's annual audit letters 2014/15 (Pages 126 - 145)

To consider the external auditor's annual audit letter 2014/15.

10 External auditor's report on the certification of claims and returns 2014/15 (Pages 146 - 161)

To consider the external auditor's reports on the certification of claims and returns 2014/15.

11 Treasury management mid-year monitoring report 2015/16
(Pages 162 - 170)

To consider the head of finance's report (attached).

12 Treasury management strategy 2016/17 to 2018/19 (Pages 171 - 229)

To consider the head of finance's report (attached).

13 Audit and governance work programme (Pages 230 - 233)

To review the work programme (attached).

Exclusion of public including the press

To consider whether to exclude members of the press and public from the meeting for the following items of business under Part 1 of Schedule 12A Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3, Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

14 Internal audit report - cash office (Pages 234 - 248)

To consider the report of the assurance manager (attached).

15 Internal audit report - planning application (Pages 249 - 273)

To consider the report of the assurance manager (attached).

MARGARET REED

Head of Legal and Democratic Services